Marden Sports Club

Marden Cricket & Hockey Club
trading as Marden Sports Club
incorporating Cricket, Hockey, Tennis and Padel Sections

CLUB RULES

1. Name and Objectives

a). The name of the Club shall be the "Marden Cricket & Hockey Club" trading as "Marden Sports Club" and incorporating the Cricket, Hockey, Tennis and Padel sections (each, a **"Section"** and together the **"Sections"**).

b). The object of the Club is to provide facilities for and promote participation of the local community in sport.

c). The income and property of the Club shall be applied solely towards promoting the Club's objects as set forth in these Rules and no portion thereof shall be paid or transferred, directly or indirectly, to the persons admitted as members of the Club in accordance with these Rules (**"Members"** and each a **"Member"**).

2. Members

a). The Club shall consist of not less than 25 (twenty-five) Members, which are of the following categories:

(i) Club Members (being those persons over the age of 18 on initial application or subsequent renewal);

(ii) Junior Members (being those persons under the age of 18 on initial application or subsequent renewal of a Section subscription and who have a parent or guardian who is a Club Member);

(iii) Life Members: comprising a small number of individuals, from a 1999 agreement (and in respect of which no further individuals will be added to this membership class); and

(iv) Vice President Members, comprising those individuals who are Vice-Presidents.

b). Membership of the Club shall be open to all persons on application regardless of ethnicity, nationality, sexual orientation, age, sex, disability, religion or other beliefs, except as a necessary consequence of the requirements of the individual sports.

c). The Club may have different classes of membership and subscription on a non-discriminatory and fair basis. The Club will keep membership fees and Section subscriptions at levels that will not pose a significant obstacle to people participating. Without prejudice to the generality of Rule 20(a)(iii), the General Committee shall have the power to waive or reduce any such fees and/or subscriptions for any Member or group of Members to ensure no such significant obstacles exist.

d). Subject to the above and Rule 7(b), Members in each category of membership shall pay a Club membership fee and if they are also a member of a Section, a Section subscription, in each case as determined by the General Committee in accordance with Rule 20.

e). All Members will be subject to these Rules and by becoming (or remaining as) a Member will be deemed to have also accepted the regulations, policies, procedures, by-laws and/or codes of practice (each, howsoever called or described) that the Club and Sections have adopted.

f). The Club (through the Management Committee) may refuse Club membership, or remove it, only for good cause, such as conduct or character likely to bring the Club or sport into disrepute. Appeal against refusal or removal may be made to the Members.

3. Club Sponsorship

a). Any Section wishing to apply sponsors' logos or details to any item of Club clothing, equipment, signage, fixtures or fittings must first request approval from the General Committee or the Management Committee, or the relevant sub-committee of either.

4. General Committee

a). The whole management of the affairs of the Club and all administrative powers necessary to carry out the objects of the Club shall be subject to these Rules, and vested in a Committee (the **"General Committee"**) which shall act in the best interests of the Club.

b). The General Committee shall consist of the following people, all of whom must be Members:

(i) the Officers of the Club;

(ii) the chairs of each Section (each, a **"Section Chair"**); and

(iii) such other person(s), if any, as may be elected at the Club AGM for such purposes.

c). The General Committee shall have power to:

(i) co-opt Members to the General Committee to bring in individuals with specific skills or expertise for such duration as it determines;

(ii) appoint sub-committees of the General Committee as it considers necessary (consisting of such of their number or such other persons as they think fit) for the effective discharge of its functions;

(iii) fill casual vacancies in any office (including the appointment of any Officer) but any person so chosen shall hold office until the next succeeding Club AGM (or relevant Section AGM in the case of a Section Chair or other Section officer) when they must retire but each may be re-elected; and

(iv) appoint a Secretary (who must be a Member) and may remove him or her from office.

d). Persons co-opted pursuant to Rule 4(c)(i) shall not be entitled to vote at any meeting of the General Committee and shall not be counted in establishing if a quorum is present. In addition, such persons shall attend meetings of the General Committee only when invited to do so by the General Committee.

e). Five members of the General Committee shall form a quorum of any meeting of the General Committee, to include a minimum of two members of the Management Committee.

f). Any sub-committee formed pursuant to Rule 4(c)(ii) shall, in the exercise of the powers delegated to it, conform to any rules, regulations, terms of reference, authority and duration imposed on it by the General Committee.

g). The members of the General Committee (and the members of any properly appointed sub-committees thereof) shall be indemnified out of the Club property for all expenses and other liabilities properly incurred by them in the management of the affairs of the Club.

h). Without prejudice to Rule 2(e), from time to time, the General Committee may develop policies and procedures for the making of certain key or material decisions which must be followed.

5. Trustees

a). There shall be a minimum of three and a maximum of six trustees of the Club (each a **"Trustee"** and together the **"Trustees"**). All freehold and leasehold property acquired by the Club (other than cash which will be under the control of the Treasurer) shall be vested in them.

b). The Trustees may request any information they wish regarding Club affairs and have a general duty of stewardship for all the Club's assets and reputation.

c). The Trustees shall be indemnified against risk and expense out of the Club property.

d). The Trustees shall be re-elected at the Club AGM on a three year rotation unless they elect to resign or are removed from office by a resolution of the General Committee who may for any reason which may seem sufficient to 75% of them present and voting at any meeting remove any Trustee or Trustees from the office of Trustee.

e). Where by reason of any such resignation or removal it shall appear to be necessary to the General Committee that a new Trustee or Trustees shall be appointed or if the General Committee shall deem it expedient to appoint an additional Trustee the General Committee shall by resolution nominate the person or persons to be appointed the new Trustee(s).

f). For the purposes of giving effect to such nominations, the President for the time being is hereby nominated as the person to appoint new Trustees of the Club and they shall by deed duly appoint the person or persons so nominated by the General Committee as the new Trustee or Trustees of the Club.

g). The Trustees may deal with the Freehold and Leasehold property of the Club as directed by a resolution that has been minuted at a meeting of the General Committee and with full disclosure of any relevant information.

h). The Trustees may when authorised to do so by a General Meeting of the Club or by the General Committee hold purchase or take on lease any land or buildings and may sell exchange mortgage lease or build upon any such land.

i) The Trustees may when authorised to do so by the General Committee obtain advances of money for the purposes of the Club upon the security of bonds agreements promissory notes mortgages or bills of sale on all or any of the goods property or chattels of the Club and upon such terms as to interest and as to the time and manner of repayment of principal as the General Committee may determine.

j). Any capital projects over the value of five per cent. of the stated Club revenue in the most recently available financial statements of the Club shall be approved by a majority of the Trustees before commencement.

k). Any payments over the value of three per cent. of the stated Club revenue in the most recently available financial statements of the Club shall be approved by a majority of the Trustees before the payment is made.

l). The Trustees are encouraged to attend General Committee meetings in an advisory capacity.

5A. Oversight by the General Committee

a). All Trustees and Officers of the Club and the Management Committee, the Sections and Section Chairs and all committees and sub-committees contemplated by these Rules shall act in the best interests of the Club and, without prejudice to any other provisions in these Rules, shall provide the General Committee (or in the case of a sub-committee of the Management Committee, the Management Committee) with appropriate updates and reports on any action taken by them.

b). The Officers of the Club, the Management Committee, the Sections and Section Chairs and all committees and sub-committees contemplated by these Rules shall be directly responsible to the General Committee and, other than in respect of disciplinary procedures governed by Rule 17, any acts or decisions thereof (and any regulations, rules, policies and/or procedures established or adopted thereby (each, howsoever called or described)) may be ratified, altered, modified or repealed by a resolution of the General Committee.

6. Proposal and Election of Members

a). Every candidate for membership of the Club shall complete the relevant application form, which shall be validated and approved by the Membership Secretary.

7. Vice-Presidents

a). A Vice-President is an honorary position in recognition of outstanding contribution to the Club and shall be invited to the position by the President of the Club (and elected (or re-elected) at the Club AGM).

b). There is no obligation on Vice-Presidents to pay for Club or Section membership, however a Vice-President shall be invited to contribute to the Club, either by way of a financial contribution or in another manner.

c). Nominations for new Vice-Presidents shall be notified to the Secretary and discussed at a General Committee meeting prior to the Club AGM.

d). The re-election of existing Vice-Presidents shall be discussed at the General Committee meeting prior to the Club AGM.

e). Any Vice-President may be removed by a resolution of the General Committee and with the agreement of the President.

8. Annual General Meeting ("AGM")

a). An AGM of the Club (**"Club AGM"**) shall be held each year at a time and place determined by the General Committee.

b). The following matters shall be considered at each Club AGM:

(i) the election or re-appointment of: (1) the Officers; (2) any additional members of the General Committee pursuant to Rule 4(c)(iii); and (3) any additional members of the Management Committee pursuant to Rule 13(a)(ii) (and nominations for such roles must be notified to the Secretary within a reasonable period prior to the Club AGM);

(ii) the election (or re-election) of all Vice-Presidents; and

(iii) the transaction of such other business as may be brought before it.

c). Each Section shall also each annually elect their own officers (including their Section Chair) and committees at their own AGMs (each, a **"Section AGM"**).

d). Notwithstanding the above, in the case of the Padel Section, the first such Section AGM shall be held by the end of June 2026 (or by such other time as the General Committee shall require).

e). The Officers, any additional members of the General Committee and any additional members of the Management Committee elected or re-appointed at the Club AGM shall hold office until the next succeeding Club AGM when they must retire but each may be re-elected. Each Section Chair and other Section officer shall hold office until the next succeeding Section AGM when they must retire but may be re-elected.

f). In addition to the above (i) the Club AGM may consider the Club membership fee for the following period (or part thereof) and (ii) each Section AGM may consider the subscriptions for that Section for the following period (or part thereof) and, in each case, make a proposal to the General Committee in respect of the same. However, such a proposal shall not be binding on the General Committee and the final fees and subscriptions for such period (or part thereof) shall be determined solely by the General Committee in accordance with Rule 20.

9. Extraordinary General Meeting (EGM)

a). The General Committee may call an Extraordinary General Meeting of the Club or a Section at any time and shall be bound to do so on receiving a requisition signed by 20% of the Members eligible to vote thereat.

10. Notice of Meetings

a). At least 14 days' notice of all General Meetings, including those of a Section, specifying the business to be transacted shall be sent to every Member to their address or email address as specified in the Club register.

11. Conduct of General Meetings (AGM/EGM)

a). Club Members, Life Members and Vice-President Members shall be entitled to attend and vote at any General Meeting of the Club and at any General Meeting of the Section to which they hold a current subscription. For Junior Members, one parent per family shall be entitled to attend and vote at any General Meeting of the Club and at any General Meeting of the Section to which they hold a current subscription. Officers of the Club shall be entitled to attend and vote at any General Meetings of the Club and of the Sections. Vice-Presidents that do not hold a current subscription to a particular Section shall be entitled to attend and vote at any General Meetings of that Section where the relevant Section Chair determines that such Vice-President has sufficient involvement in, or is sufficiently connected to, that particular Section and it would be appropriate for such Vice-President to also attend and vote at a General Meeting of such Section.

b). At all General Meetings the chair must be taken by an Officer of the Club (or a senior officer of the relevant Section or, if no such officer is present, by a Member chosen by a majority of the Members present at the General Meeting).

c). Every question must (unless expressly provided by these Rules) be decided by a majority of the votes and, in the event of an equal number of votes for and against the motion in question, the chair of the General Meeting shall have the casting vote.

d). Every Member entitled to vote (in accordance with Rule 11(a)) has one vote, subject to their membership and/or subscription (as and if applicable) being paid up to date.

e). The quorum at a General Meeting of the Club and at a General Meeting of a Section is, in each case, 15 Members who are who are entitled to attend and vote thereat and who are present in person.

f). If at any General Meeting a poll is demanded by any 10 Members present it must be taken in the manner and at the time and place either immediately or after an adjournment not exceeding seven days as the chairman of the General Meeting directs. The result of the poll as declared by such chairman is deemed to be the resolution of the General Meeting at which the poll is demanded.

12. Officers

a). The officers of the Club shall be a President, a Chair, a Vice Chair, a Treasurer and a Membership Secretary (each, an **"Officer"** and together the **"Officers"**), all of whom shall be elected at each Club AGM and hold office until the next succeeding Club AGM when they must retire but each may be re-elected.

b). Without prejudice to Rule 2(e), the Treasurer shall, where he/she determines it necessary or desirable to do so, develop a spend approval process to be followed by all affected persons. Such process, and any material amendments thereto, must be approved by the Management Committee.

13. Management Committee

a). A Committee of up to six Members of the Club (but not Junior Members), which shall comprise:

(i) the Chair, Vice Chair, Membership Secretary and Treasurer; and

(ii) such other person(s), if any, as may be elected at the Club AGM for such purposes (subject to a maximum of two),

shall be responsible for the day to day management of the Club and in particular to manage the purchase for the Club and the supply by the Club of intoxicating liquor (the "**Management Committee**").

b). The Management Committee shall have power to:

(i) co-opt Members to the Management Committee to bring in individuals with specific skills or expertise for such duration as it determines; and

(ii) appoint sub-committees of the Management Committee as it considers necessary (consisting of such of their number or such other persons as they think fit) for the effective discharge of its functions.

c). Persons co-opted pursuant to Rule 13(b)(i) shall not be entitled to vote at any meeting of the Management Committee and shall not be counted in establishing if a quorum is present. In addition, such persons shall attend meetings of the Management Committee only when invited to do so by the Management Committee.

d). Three members of the Management Committee shall form a quorum of any meeting of the Management Committee.

e). Any sub-committee formed pursuant to Rule 13(b)(ii) shall, in the exercise of the powers delegated to it, conform to any rules, regulations, terms of reference, authority and duration imposed on it by the Management Committee.

f) The members of the Management Committee (and the members of any properly appointed sub-committees thereof) shall be indemnified out of the Club property for all expenses and other liabilities properly incurred by them in the management of the affairs of the Club.

14. Purchase of Intoxicating Liquor

a). The Management Committee shall be responsible to the General Committee for compliance with the requirements for the application by the Club of a registration certificate and one or more member(s) of the Management Committee shall be authorised to represent the Club in any proceedings under the Licensing Acts.

b). Intoxicating liquor shall not be supplied to Members or other persons in the Club premises otherwise than by or on behalf of the Club.

c). No person shall receive at the expense of the Club any commission, percentage or similar payment on or with reference to purchases of intoxicating liquor by the Club. No person directly or indirectly shall derive any pecuniary benefit from the supply of intoxicating liquor by or on behalf of the Club to Members or guests, apart from any gain accruing to the Club as a whole and apart also from any benefit which a person derives indirectly by reason of the supply giving rise or contributing to a general gain from the carrying on of the Club.

15. Opening of Club Bar

a). The Club Bar shall be open at such times as the General Committee may decide and in accordance with the statutory provisions for the time being in force.

16. Admission to Clubhouse

a). There may be admitted to the Clubhouse except at such times as the General Committee may direct, and there may be sales of intoxicating liquor for consumption on the premises to:

(i) the guests of Members, whose names must be entered in the book (or other guest signing in-system or management system, and whether in manual or electronic form) kept for this purpose, but each Member is responsible for their guest's conduct and behaviour;

(ii) members of visiting teams playing or practising on the premises and their guests and officials; and

(iii) persons attending functions on the premises with the approval of the General Committee or (in emergency) of any Officer, including Members and their guests, in accordance with Section 67 of the Licensing Act 2003 (as amended or replaced, from time to time). Any Member or other person admitted to the Clubhouse who is guilty in the opinion of the majority of the General Committee present (or a single Member if only he/she is present) of conduct which is disorderly, or indecent, or of drunkenness may be excluded by those Members or that Member. Such exclusion shall be reported at the next meeting of the General Committee.

17. Discipline and Appeals

General

a). All complaints regarding the behaviour of Members should be submitted in writing, initially to: (x) the relevant person(s) in accordance with the relevant Section's disciplinary policy and procedures (each, a **"Section Disciplinary Policy"**) (or if no such person is identified, the Section Chair (or to another officer of such Section if the complaint relates to the Section Chair)) where the complaint relates to the Section only, in which case the complaint shall be heard and managed in accordance with the relevant Section Disciplinary Policy (provided that if there is any conflict between a Section Disciplinary Policy and these Rules, then these Rules shall prevail) and a copy of such complaint shall also be promptly sent to the Management Committee; and (y) an Officer where the complaint relates to Club affairs more generally or if the complaint is in respect of a person who is not a member of the relevant Section, in which case the complaint shall be heard and managed by the Management Committee in accordance with Rule 17(d) below.

b). Notwithstanding the above:

(i) the Management Committee may (amongst other disciplinary actions and/or measures) suspend, for any length of time, a Member whose conduct it considers justifies suspension. Written notice of the suspension must be given to the Member explaining the reasons for the decision; and

(ii) at any time the Management Committee may determine that a complaint should be heard and managed by it instead of or as well as the relevant Section.

c). Each Section has the power to take appropriate disciplinary action in accordance with its Section Disciplinary Policy, including the termination of a Members membership of the affected Section, but may not terminate a Member's Club membership.

d). Where a complaint is to be heard by the Management Committee, at least three members of the Management Committee (excluding any member that is the subject of the complaint) will meet to hear such complaint within a reasonable timeframe of the complaint being lodged. The Management Committee has the power to take appropriate disciplinary action, including the termination of a Member's Club membership. The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the Member against whom the complaint was made within seven days of the hearing. The Management Committee may, from time to time, implement disciplinary policies, processes or procedures for such purposes.

Appeals

e). There will be a right of appeal of any decision taken by a Section pursuant to its Section Disciplinary Policy (following the exhaustion of any appeals process contained therein) or the Management Committee being announced and that appeal will be referred to the Disciplinary Committee for consideration within a reasonable timeframe of the appeal being received.

f). The Disciplinary Committee shall comprise of two members of the Management Committee and two members of the General Committee who (x) where possible, shall not have been involved in the initial hearing and (y) are not the subject of the complaint save that (notwithstanding (x)) one of the members of the Disciplinary Committee shall be the Chair or, if the Chair is the subject of the complaint, the Vice-Chair. Decisions of the Disciplinary Committee shall be made by a simple majority and its decision is final. In the event that there is an equality of votes on a particular decision, the Chair (or Vice-Chair, as the case may be) shall have a casting vote.

18. Register of Members

a). The Club shall keep a Register of Members duly posted.

19. Accounts

a). Where determined appropriate by the Management Committee, the annual statement of accounts shall be reviewed by an appropriate and experienced qualified accountant.

20. Membership Fees and Section Subscriptions

a). Subject always to Rules 2(b) and 2(c) and Rule 7(b):

(i) Club membership fees for each category of membership for a relevant period shall be determined by the General Committee;

(ii) Section membership subscriptions and any match or booking fees (or similar fees), in each case for a relevant period, shall be determined by the General Committee; and

(iii) the General Committee shall have the power to waive or reduce any such fees and/or subscriptions for any Member or group of Members.

21. Non-profit Making

a). All surplus income or profits are to be reinvested in the Club. No surpluses or assets will be distributed to Members or third parties.

22. Club Rules

a). A copy of the Rules shall be displayed in the Clubhouse.

b). Each Member shall be advised of the Rules on becoming a Member.

c). No rule of the Club shall be repealed or altered and no new rule shall be made, save by a majority vote of the Members present at a General Meeting provided that nothing in such repeal or alteration shall prejudice the Club's status as a Community Amateur Sports Club under existing statutory requirements. One calendar month's notice (or such lesser time as the General Committee shall accept) of the intention to propose any new rule or alteration shall be given to the Secretary, who shall post the notice prominently in the Clubhouse at least 14 days before the General Meeting.

23. Dissolution

a). A resolution to dissolve the Club can only be passed at a General Meeting, through a majority vote of those Members present in person.

b). Upon dissolution of the Club, any remaining assets shall be given or transferred to another registered Community Amateur Sports Club, a registered charity or the sport's governing body for use by them in related community sports.

24. Headings

a). The headings to these rules are for ease of reference only and are not to be taken into account in their interpretation.

25. Interpretation

a). Interpretation and application of these Rules must be consistent with the statutory requirements for a 'community amateur sports club' registered with His Majesty's Revenue and Customs.

b). Where there is any conflict between any of the Rules and the rules in Rules 1(b), 2(b), 2(c), 2(f), 21 and 23 (the **"CASC Clauses"**), the CASC Clauses shall prevail.

c). The interpretation of these Rules shall rest with the General Committee whose decision shall be final.

26. Certain Definitions

a) **"CASC Clauses"** shall have the meaning set out in Rule 25(b).
b) **"Club AGM"** shall have the meaning set out in Rule 8(a).
c) **"General Committee"** shall have the meaning set out in Rule 4(a).
d) **"Management Committee"** shall have the meaning set out in Rule 13(a).
e) **"Members"** shall have the meaning set out in Rule 1(c).
f) **"Officers"** shall have the meaning set out in Rule 12.
g) **"Section"** shall have the meaning set out in Rule 1(a).
h) **"Section AGM"** shall have the meaning set out in Rule 8(c).
i) **"Section Chair"** shall have the meaning set out in Rule 4(b)(ii).
j) **"Section Disciplinary Policy"** shall have the meaning set out in Rule 17(a).
k) **"Trustees"** shall have the meaning set out in Rule 5(a).

27. Revision History

a). This edition of the Rules was formally adopted at the Club AGM held on 8 December 2025 and hence supercedes and replaces all previous editions.